

1. The first step is to identify the problem. This involves understanding the current situation and what needs to be improved.

2. The second step is to set clear goals. These should be specific, measurable, achievable, relevant, and time-bound (SMART).

3. The third step is to develop a plan. This involves identifying the resources needed and the steps to be taken.

4. The fourth step is to implement the plan. This involves putting the plan into action and monitoring progress.

5. The fifth step is to evaluate the results. This involves comparing the actual results with the goals and identifying areas for improvement.

6. The sixth step is to communicate the results. This involves sharing the findings with stakeholders and providing feedback.

7. The seventh step is to review the process. This involves reflecting on the experience and identifying lessons learned.

8. The eighth step is to make adjustments. This involves making changes to the plan or process based on the feedback and lessons learned.

9. The ninth step is to repeat the process. This involves continuing to improve and refine the process over time.

10. The tenth step is to celebrate success. This involves recognizing and rewarding the team for their achievements.

James Derrington

1731

SEARCHED

Class	Subclass	Date	Examiner
525	60,61,557		
264	670		
524	413	6/1/2002	JHD
Above	to Date	11/1/2002	JHD
Above	to Date	7/28/2003	JHD
525	57		
524	406,430		
524	431,432		
524	433,408	7/28/2003	JHD

INTERFERENCE SEARCHED

Class	Subclass	Date	Examiner
ALL OF	THE ABOVE	7/28/2003	JHD

SEARCH NOTES (INCLUDING SEARCH STRATEGY)

[illegible]

SEARCHED			
Class	Sub.	Date	Exmr.
525	60 61 557		
264 524	670 413	June 2002	JHK
	Above To Date	Nov 2002	JHK
525 524	57 406 430 431 432 433 408	July 2003	JHK

SEARCH NOTES (INCLUDING SEARCH STRATEGY)		
	Date	Exmr.

INTERFERENCE SEARCHED			
Class	Sub.	Date	Exmr.
All of the Above		July 2003	JIT

(RIGHT OUTSIDE)